

	ALL SETTINGS	ASSEMBLIES	BATHROOM	BUS	CAFETERIA	COMPUTER LAB	ELECTRONIC COMMUNICATION	FIELD TRIPS	HALLWAY	PLAYGROUND
BE RESPECTFUL	<ul style="list-style-type: none"> Treat others the way you want to be treated Use kind words Be attentive Wait your turn Use manners 	<ul style="list-style-type: none"> Use low voices when entering and exiting Use audience manners Move only during performance breaks Control chair noise 	<ul style="list-style-type: none"> Give privacy to self and others Use low voices Flush when finished 	<ul style="list-style-type: none"> Share your seat Use conversational voices Follow directions of bus driver Use kind words 	<ul style="list-style-type: none"> Medium voices Follow supervisor's directions 	<ul style="list-style-type: none"> Low voices Treat equipment with care Adjust chair once 	<ul style="list-style-type: none"> Be a positive digital citizen 	<ul style="list-style-type: none"> Be ready to go on time Use audience manners Follow rules of field trip location 	<ul style="list-style-type: none"> Voices off during class time Medium voices during passing time Respect other's personal space 	<ul style="list-style-type: none"> Use good sportsmanship Include everyone
BE RESPONSIBLE	<ul style="list-style-type: none"> Be on time Clean up after yourself Follow the dress code 	<ul style="list-style-type: none"> Sit in assigned areas 	<ul style="list-style-type: none"> Use facilities as intended Report vandalism Report need for supplies 	<ul style="list-style-type: none"> Take all of your things with you Take your turn getting on and off the bus Clean up after yourself 	<ul style="list-style-type: none"> Clean up table and floors around you Throw away garbage 	<ul style="list-style-type: none"> Log off Keep work space organized Follow acceptable use policy Stay on task 	<ul style="list-style-type: none"> Use communication devices as directed 	<ul style="list-style-type: none"> Arrange for timely pick-up Follow directions of chaperones and volunteers 	<ul style="list-style-type: none"> Keep hallway clean Open and close lockers quietly with your hands Use magnets inside lockers 	<ul style="list-style-type: none"> Dress for the weather Return what you bring out Line up quickly
BE SAFE	<ul style="list-style-type: none"> Keep hands, feet, body, and objects to self Report bullying Stay in supervised areas 	<ul style="list-style-type: none"> Walk in aisles 	<ul style="list-style-type: none"> Wash hands with soap and water 	<ul style="list-style-type: none"> Face forward in your seat Stay seated Keep aisles clear Keep your body to yourself Report concerns to bus driver 	<ul style="list-style-type: none"> Sit where assigned Walk 	<ul style="list-style-type: none"> Use chairs at your computer station only 	<ul style="list-style-type: none"> Guard your privacy Report cyberbullying Talk to trusted adult regarding online "friends" 	<ul style="list-style-type: none"> Stay with assigned group Stay in assigned area 	<ul style="list-style-type: none"> Walk All materials inside locker 	<ul style="list-style-type: none"> Use equipment as designed Injury-free play Report strangers to a supervisor

Audience Manners:

- Sit up straight
- Eyes and shoulders facing speaker
- Voices off
- Listen attentively
- Applaud appropriately

Voice Levels:

- Off – no sound
- Low – whisper level
- Medium – conversational level
- High – presentation level
- Crazy – stadium cheering

Positive Digital Citizen Practices:

- Tell a trusted adult if someone sends you threatening or uncomfortable text/photos
- Avoid insulting or hurting other's feelings through text/photos
- Avoid responding to insulting text/photos (get help from an adult)
- Respect the privacy of others
- Follow the same standards electronically as you do when talking with people directly

